



Privacy Statement Fender Advocaten

At Fender Advocaten, we like to share our legal expertise - and therefore also our expertise regarding privacy legislation and the processing of personal data. This is why we feel it is important to provide you in this Privacy Statement with clear information on which data we process, and how and why we do so.

Fender Advocaten (hereinafter: “Fender Advocaten”, “we”, “us”, or “our”) is the trade name used within an alliance of two independent law practices, namely the practice of Fender Advocaten B.V. (Dutch Chamber of Commerce no. 60048654) and the practice of Sense Advocaten B.V. (Dutch Chamber of Commerce no. 59102535), each of them hereinafter referred to as: “Fender Advocaten”). The aforementioned legal entities each run their own law practice at their own expense and risk. Fender Advocaten processes personal data in its role of so-called data controller as defined in the General Data Protection Regulation (“GDPR”).

This Privacy Statement was last amended on December 1st, 2019.

1. What personal data do we process?

Personal data refer to any information enabling a natural person (the “data subject”) to be identified or identifiable. The personal data from you that we may process (ranging from receipt and storage to adaptation, forwarding and deletion) include:

- Basic information such as your given name, surname, title, gender, the company you work for, or your position;
- Contact details such as your postal address, (mobile) telephone number, or e-mail address;
- Additional personal data such as ID, date of birth, nationality, and marital status;
- Financial information, such as your bank account number;
- Other personal data that you give us when we handle a case for you;
- Personal data that you give us when you apply for a job with us, such as your education and career data;
- Any other personal data which we obtain from or about you or which we may obtain ourselves and which we use for the purposes set out below.

2. How do we obtain personal data?

In most cases, we obtain your personal data from you yourself, for example when you engage us to perform legal services for you, when you complete the contact form in our website, when you apply for a job with us, when you give us your business card, or from information we obtain during telephone calls, meetings, and/or e-mail contacts with you.

In addition, we may obtain your personal data in other ways, for instance from a counterparty, from third parties in connection with a case we are handling, through (public) registers (such as the Register of Companies of the Chamber of Commerce), or from public sources and websites.

3. For what purposes do we process personal data?

In all relationships that we enter into, personal data are needed ultimately in order to provide the best possible service and cooperation. We process your personal data for the following purposes:

Legal services

We process only those data which are necessary for the preparation, execution and completion (including invoicing) of the client assignment concerned (providing legal advice, drawing up a notarial deed, litigation, or providing legal expertise).

Compliance with legal obligations, regulations and professional standards

We process personal data to comply with legal obligations, regulations and professional standards applicable to lawyers, such as our obligation to identify our clients, verify data, and comply with administrative requirements or retention periods.

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Marketing and business development purposes

In order to maintain and expand our customer base, we may approach you with information, publications or invitations which are relevant to you. We also do this to maintain the relationship with our partners, suppliers and other business relations.

Access control and security

When you visit one of our offices, we record your name on arrival. This way, in case of an emergency, we know who are visiting us as our guests and we ensure there will be no unauthorised persons in the building.

Job applications and recruitment

In order to process your job application, we ask for your personal data. The data you share with us via e-mail, and in telephone calls and/or job interviews, will be retained by us for up to six months after termination of the job application process. If we intend to contact you again in the future for a vacancy, we will request your permission to save your personal data for a longer period of time - which will be a maximum of two years.

4. On what legal grounds do we process personal data?

We may only process your personal data if there is a legal basis for doing so. The above forms of processing take place on one of the following legal grounds set forth in the GDPR:

- For the implementation of an agreement;
- Due to a legal obligation;
- With your consent;
- Due to a legitimate interest.

5. With whom do we share personal data?

It may be necessary for us to share your personal data with third parties, for instance in the following cases:

- In order to be able to provide our legal services, for example during litigation;
- In order to comply with our legal obligations, such as registration at the Land Registry or reporting to a supervisory authority;
- For the benefit of external suppliers engaged by us for processing purposes set forth in this Privacy Statement, such as our ICT suppliers, translation agencies or accountants.

Third parties to whom we provide your personal data are also responsible for the processing of those data and for compliance with the GDPR. If a third party processes your personal data in its capacity as data processor on behalf of Fender Advocaten, we will enter into a processing agreement that meets the GDPR requirements. If any of our external suppliers processes personal data outside the European Economic Area, our written agreement with them will include appropriate measures, usually referring to standard contractual clauses.

6. How long do we retain personal data?

We do not retain your personal data any longer than is necessary for the purpose for which we have collected and recorded such data. We will also delete your data if we establish that these are out of date or if you ask for deletion yourself.

In case of statutory retention obligations or a retention period pursuant to professional standards or codes of conduct, we will observe these periods.



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7. How are personal data protected?

We will take all reasonable technical and organisational measures needed in order to secure your personal data and protect them against loss and improper use or alteration. If you have questions regarding the security of your personal data or if you suspect any abuse, please contact us via info@fenderadvocaten.nl.

8. What rights do you have?

You are entitled to request Fender Advocaten to give you access to your personal data. You have the right to have your personal data altered or even deleted if the data are not - or no longer - accurate, or if the processing is not - or no longer - justified. Under specific circumstances, you may also restrict the processing, request us to hand over your data or object to the processing. We will then assess whether the law allows us to comply with your request. You also have the right to submit a complaint to the supervisory authority (the Dutch Data Protection Authority).

There is a possibility that we cannot honour your request, for instance because the law requires us to process specific personal data in order to comply with our legal and statutory obligations and/or professional requirements, or because of other exceptions, such as the rights and freedoms of third parties, or the importance of being able to conduct legal proceedings. Should we be unable - or not permitted - to comply with a particular request, we will of course inform you on the reasons for this.

9. Contact Us

If you wish to know more or have any questions or complaints about our processing of your personal data, you may contact us in writing, by e-mail to info@fenderadvocaten.nl or by post to:

Fender Advocaten
for the attention of the management
Begijnenhof 4-6
5611 EL Eindhoven

As we may adjust this statement from time to time, we recommend that you visit this page regularly so as to be up to date regarding any changes. **This Privacy Statement was updated on December 1st, 2019.**